



The GEO Group Australia Pty Ltd

## POSITION DESCRIPTION AND SELECTION CRITERIA

<b>POSITION TITLE:</b>	REGISTERED PSYCHOLOGIST				
<b>REFERENCE NUMBER:</b>	PCCPD006.1.1	<b>VERSION:</b>	B	<b>DATE OF ISSUE:</b>	27/11/2012
<b>DEPARTMENT:</b>	OFFENDER SERVICES				
<b>LOCATION:</b>	PARKLEA CORRECTIONAL CENTRE				
<b>REPORTS TO:</b>	SENIOR PSYCHOLOGIST				
<b>DIRECT REPORTS:</b>	NONE				
<b>PRIMARY OBJECTIVE:</b>	To provide psychological intervention and services to inmates.				


### 1.0 DUTIES AND RESPONSIBILITIES

- 1.1 Serves under the direct supervision of the Senior Psychologist as a member of the High Risk Assessment Team to provide assessment of inmates who are considered to be at-risk of suicide or self-harm and develop appropriate strategies for their management.
- 1.2 Conduct counselling or therapeutic interviews to assist individual inmates in gaining insight into personal problems, defining goals, as well as planning actions to assist in alleviating stress through increasing awareness of the inmates' interests, abilities and needs.
- 1.3 Evaluate data to identify causes of problems and to determine advisability of counselling or referral to other specialists or centres.
- 1.4 Conduct groups and individual counselling sessions and prepare notes and reports on progress as it relates to inmates' treatment plans.
- 1.5 Administer and interpret individual intelligence, personality and other psychological tests as appropriate.
- 1.6 Participate in case meetings and other staff meetings for the purpose of treatment planning. Discuss inmates who display behavioural or adjustment problems and makes recommendations to assist in alleviating problems through appropriate clinical interventions and treatments.
- 1.7 Consult with offender service staff and staff from other departments to obtain information for use in assessment and treatment plans.
- 1.8 Assist in providing in-service training programs staff within the Centre.
- 1.9 Participate in the Reception and Induction program by conducting inmate screenings and subsequent referrals.
- 1.10 Any other duties as required.

- 1.11 Co-operate with the employer's efforts to comply with the requirements of the WHS Act 2011. Accept responsibility for the health, safety and welfare of subordinates, inmates, contractors and visitors under the employee's supervision. Comply with the employer's policy and procedures enabling compliance with the WHS Act 2011.
- 1.12 Co-operate with the Geo Group Australia's efforts to establish, maintain and continually improve the GEO Environmental Management System in accordance with the requirements ISO 14001:2004, and the integration of this system with related management systems to manage quality and workplace safety.
- 1.13 Comply with the Company's Code of Conduct and Ethical Behaviour, Company policies and procedures and with the Corrective Services NSW directives, policies and applicable legislation.

**2.0 KEY SELECTION CRITERIA**

- 2.1 Possession of appropriate tertiary qualifications as recognised by the NSW Psychologists Registration Board.
- 2.2 Knowledge of psychological issues likely to be confronted in the correctional environment.
- 2.3 Ability to work as a member of a multi-disciplinary team in a correctional environment.
- 2.4 High levels of interpersonal and communication skills including the ability to prepare detailed reports and negotiate their recommendations.
- 2.5 Experience in the facilitation of group programs is desirable.
- 2.6 Maintain a continuing satisfactory security clearance as approved by the Commissioner of NSW Department of Corrective Services.
- 2.7 Ability to work in a correctional environment which involves direct contact with prison inmates.

APPROVED BY	SIGNATURE	DATE
General Manager		17/1/13
Relevant Executive General Manager (SMT only)		
Executive General Manager – HR (SMT only)		
Managing Director (SMT only)		

**Employee Acceptance**

NAME	SIGNATURE	DATE

Master copy lodged with HO (SMT only)  Master copy lodged with department monitor